



# *Willowbrook at Meadow Woods*

## ***AUGUST 2023 NEWSLETTER***

### ***Hurricane Idalia***

According to the latest reports from the National Hurricane Center, Hurricane Idalia is on track to impact our area starting on Tuesday evening. Therefore, please continue watching the news to obtain updates and to take the necessary precautions to secure your home and to obtain emergency supplies. **In addition, please check the outside of your unit (especially in your patio areas) and remove any loose items which may become projectiles in high winds.**

We want to ensure that you and your family are prepared for Hurricane Idalia. Here are some additional suggestions:

Please build an emergency kit with water, non-perishable food, a flashlight, first aid kit, personal hygiene items, cell phone chargers, copies of important

papers, blankets, maps of the area and emergency contact information.

If you already have an emergency kit, make sure all food and water is consumable and important documents updated.

Make an evacuation plan.

Protect windows with storm shutters or invest in one-half inch marine plywood that is pre-cut to fit your doors and windows.

**Download the free Red Cross Emergency App** where you can get guidance from experts before, after, and throughout the event.

For further information about weather conditions please visit **The National Hurricane Center and Central Pacific Hurricane Center.**

Please direct all concerns to the management company. For ARB requests, please go to the Association's website, [www.willowbrookatmeadowwoods.com](http://www.willowbrookatmeadowwoods.com). Click on "Resident Services" then "Online Forms." Fill out and submit the form prior to making any exterior modifications to your home.

### **COMMUNITY MANAGER**

William Carey Webb, LCAM  
[info@dwdpm.com](mailto:info@dwdpm.com)  
407.251.2200 phone  
800.759.1820 fax  
DWD Professional Management, LLC  
9419 Tradeport Drive  
Orlando, FL 32827

### **Board of Directors**

**President:** Chris Wardwell  
**Treasurer/Secretary:** Jarin Trombley  
**Director:** James Steele

We will continue to monitor Hurricane Idalia, and will provide updates to the community as needed. Please see the emergency numbers and information below if you need assistance.

Orange County Emergency Management: 407-836-9140

Orange County Individuals with Special Needs: 407-836-9319

Animal Services: 407-836-3111

Emergency Medical Services: 911

Finally, please be advised that the offices for DWD Professional Management will be closed tomorrow, Wednesday, August 30<sup>th</sup> for in person visits. We will be available by phone (407-251-2200) and email ([info@dwdpm.com](mailto:info@dwdpm.com)). We will return to the office on Thursday, August 31<sup>st</sup>.

If you have any questions or concerns, please contact the management office.

Take care, and stay safe.

## *Labor Day - DWD Offices Closed*

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Please be advised that the offices of DWD Professional Management will be closed on **Monday, September 4<sup>th</sup>** in observance of Labor Day. We hope everyone enjoys their Labor Day weekend!



## *New Upgraded Owner Access Platform - Tops Portal*

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We are pleased to announce that the owner online platform has been upgraded and we have sent you an invitation email to join the new platform to the email address on file with our office. This new platform will replace the previous online portal and will provide you with additional features and information. With your Internet-enabled device, you will be able to view your current account balance, check your payment history, view your open records (violations, work orders, and service requests), view announcements and alerts for the community, link multiple properties under the same login, and more!

To ensure your privacy, only homeowners whose email address is on file have received a registration email. If you have not provided your email, please send your information to [info@dwdpm.com](mailto:info@dwdpm.com) and include your community's name and property address within the community. Once your email address has been opted into the system, you will receive an email to register. For security purposes, a return email will be sent to confirm you are the owner of that email account. The link to the new portal is as follows:

[Portal - Login \(goenumerate.com\)](https://goenumerate.com)

Please check your SPAM folder as it may be filtered automatically. After you click the link in the confirmation email you can create your password and your account will be registered. You will then be able to log into your account using your email address and the password you created when you registered. Please make sure to use Google Chrome which is the preferred web browser for the platform.

We encourage everyone to utilize the new on-line access platform in order to review your property account and obtain community information.

## ***AT&T Upcoming Upgrades***

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Please see a message from AT&T below regarding upcoming upgrades within the community.

Hello Board of Directors and Residents,

AT&T is planning to upgrade their existing infrastructure to a new state of the art fiber to the home network. In order to do so we need to upgrade portions of the existing infrastructure within the easements, pole lines and right of way in your community, depending on where the existing network is located in the community. There is no cost to the community. This upgrade work will require digging, underground boring and boring under driveways, along with the installation of underground vaults flush mounted to the ground (similar to water meter boxes), connected by underground fiber and conduits at various locations throughout the community within the legally platted utility easements or right of way. Most homes in the community will be affected by the upgrade. AT&T and its construction contractor guarantee that all disturbed areas will be returned to like condition by the end of the construction project.

During this time, you will see increased traffic and construction workers in your neighborhood. Locate flags will be placed and paint utilized to mark underground facilities. These are for the protection of your community utilities during construction. We ask you and your landscapers not to remove these flags as it is a state law that they remain in place during construction. AT&T will be starting the upgrades in the next few months.

Residents will be notified by door hangers on all resident's doors approximately 2-3 days prior to construction in the community. We look forward to bringing this exciting new technology to your neighborhood soon. This job is scheduled to start in the next week or two, possibly sooner. If you have any questions or if I can be of assistance during the upgrade, please feel free to contact me.

Thank you, Jen Lewer  
ROW Coordinator/sub-contractor  
AT&T Southeast  
[jenlewer@rowcoordinator.com](mailto:jenlewer@rowcoordinator.com)

Please see additional information on pages 10-11 below regarding these upgrades.

## ***Hurricane Season***

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**Hurricane season began on Thursday, June 1<sup>st</sup> and will continue through the end of November.** The National Oceanic and Atmospheric Administration is predicting a near normal season this year with between 12 to 17 total named storms (winds 39 mph or higher) of which 5-9 may become hurricanes (winds 74 mph or higher) including 1 to 4 major hurricanes (category 3, 4, or 5; with winds of 111 mph or higher). Therefore, please take the time now to prepare your home and your family for hurricane season. Please see the pages below for additional information about hurricane preparedness provided by HIG Insurance. The Federal Alliance for Safe Homes (FLASH) also issued a brochure for the hurricane season. Please use the following link to access this information:

<https://hurricanestrong.org/wp-content/uploads/2023/05/5-22-23-HurricaneStrong-Family-Guide-Guide.pdf>.



Tropical Cyclone Names 2023			
Atlantic Basin			
Arlene	Gert	Margot	Tammy
Bret	Harold	Nigel	Vince
Cindy	Idalia	Ophelia	Whitney
Don	Jose	Philippe	
Emily	Katia	Rina	
Franklin	Lee	Sean	

\* New names in 2023 replacing Harvey, Irma, Maria and Nate

## ***Tax Information***

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The accounting firm, Cole & Associates, recently completed the Association's taxes for 2022, and a copy is available for your review. The Statement of Cash Flow for 2022 is also available at this time. If you would like to review these documents, please contact our management office by phone at 407-251-2200 or by email at [info@dwdpm.com](mailto:info@dwdpm.com) to make your request.

## ***2023 Budget Requests***

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If you are interested in obtaining the 2023 Budget for your community, please feel free to review the document on the community website using the following link:

<http://willowbrookatmeadowwoods.weebly.com/approved-budget.html>

## ***Architectural Change Procedure and Approved Color Schemes***

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It has come to our attention that some homeowners are not familiar with the steps of the Architectural Review process. That is quite understandable. We would like to take this opportunity to help anyone in our community better understand this process.

If you are going to make any changes to the front of your property, including landscaping changes, or if you intend to make any structural changes to your property (i.e., room additions, pools, screened enclosures), then you will need to fill out the Architectural Review Committee (ARC) application.

Please be aware that the Board has established the following architectural guidelines for your community:

### **Approved Paint Color Schemes:**

The Willowbrook at Meadow Woods community has several approved color schemes for painting your homes for your review on the community website. Please use the following link to view these options:

<http://willowbrookatmeadowwoods.weebly.com/architectural-change-request.html>.

These applications will always be available on your community's website and they are included in this monthly newsletter. Please follow the instructions on the form, and submit all of the required documents for your requested change. When you are submitting an application to the ARC remember to include the following:

1. Two (2) copies of the property survey that show the location of the proposed changed, alteration, renovation or addition.

2. Two (2) drawings of your plan(s).
3. Two (2) copies of color samples, if applicable.

Please note that applications submitted without two (2) copies of the survey, drawing, or color sample will be considered incomplete. If an application is incomplete, it will not be processed and will be returned to you.

If you have any questions, please call us at 407-251-2200, and we will be happy to assist you.

Also note that management does NOT approve or deny any of these requests. We collect the applications and then submit them to the community's Architectural Review Committee (ARC). The ARC is a group of volunteer homeowners who review the applications and approve or deny the applications based on your community's written criteria. Per Florida Statutes, this process may take up to 30 days.

As soon as the Committee makes a decision, we will mail you the letter of approval or denial. Please make sure you do not proceed with any improvements until you have heard from the Committee. I hope this helps everyone understand the Architectural Review process a little better. If this still leaves you with any questions, please feel free to contact our office.

### ***Please Pick-up After Your Pets***

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We understand that many of the residents in our community are pet owners. Owning a pet is a wonderful experience for the "parent" and it brings many joys to you as well. However, having a 4-legged addition to your family also brings many responsibilities. If your new bundle of joy happens to be a dog, then one of the responsibilities is picking up after your pet. When you live in a community you cannot just let your dog out and then close the door. Your pet must be on a leash at all times, and any pet waste **MUST** be picked up and disposed in a waste receptacle. This is not only a community rule; it is an Orange County ordinance as well. Dog waste is a hazardous substance and causes damage to grass and may spread illnesses to others.

It is also extremely important that your dog is on a leash for the protection of other animals and for the protection of people (especially children) who may encounter your pet within the community. Keeping your dog on a leash is also a protection for your pet since it safeguards them from dangerous situations. If you see a dog unattended within the community, please notify **Orange County Animal Control** at the following number: **407-836-3111**. Thank you for your understanding and cooperation in this matter.





## *Monthly Property Inspections and Notifications*

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The community management company is tasked by the Board of Directors each month to complete an inspection of all properties within the community. Below is a partial list of some of the violations that they will be on the look-out for during these inspections:

- 1) Lawns that need maintenance or full replacement (weeds, dead spots, irrigation issues, etc.)
- 2) Houses that may need pressure washing or painting. Please be aware if the paint looks faded over 50% of the visible structure, if the concrete blocks are showing through the paint over 10% of the visible structure, or if there are settling cracks throughout the home that require caulking, then we will ask for the homeowner to re-paint the house
- 3) Roofs that need pressure washing
- 4) Fences in need of cleaning and/or repair
- 5) Driveways that may need repairs or pressure washing
- 6) Weeds and grass in flower beds and missing mulch or stones in flower bed area
- 7) Garbage cans visible from the streets
- 8) Roofs with mold or broken/missing shingles
- 9) Parking on the grass
- 10) Commercial vehicles, recreational vehicles, or trailers in driveways

The community management company's staff members will inspect each property from the road in a vehicle, and they will take pictures of any violations. They will not go onto your property to complete their inspection. Please be kind to the inspectors when they are completing their monthly inspections. The staff members will always identify themselves when approached if you have questions. However, please do not approach them in a hostile or negative manner. They are there to complete a job as directed by the Board of Directors and to help the community.

If the inspectors find any problems with the exterior of your home, the management company will send you a letter notifying you of the violation. If you receive a violation letter, please feel free to contact the management company via email or by phone if you have any questions or if you need more time to correct the area of concern. The management company will work with you to make the needed improvements. Communication is very important so we can work together to maintain and improve our property values. Thank you for your cooperation regarding these matters.

## *Parking Regulations – No Parking on the Grass*

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The Board would like to remind all residents regarding the parking regulations for our community. According to the Association's documents in Article VIII, Section 19, **parking on lawns is prohibited**. The Board requests that all residents follow these regulations by parking in your garage or driveway. Thank you for your cooperation and assistance with this matter.

## *Reporting Street Light Outages*

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If you notice a street light out on your street, please call Duke Energy at 407-629-1010 to report the street name or section where the light is located. You may also visit the following website to report the outage:

<https://www.duke-energy.com/customer-service/request-light-repair>. Please contact the management office if you need assistance or if you have any questions.

## *Curbside Collection and Bulk Pick-Up Procedures*

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Under the Orange County Curbside Collection program, garbage, recycling, and yard waste are each picked up **only one time per week**. The schedule for your community is as follows:

Garbage collection – Tuesday

Yard Waste and Recycling – Wednesday

**Per the documents of your community, we are asking that you please do not place these carts outside your home in view from the street on days when you do not have a scheduled pick-up.** Please keep them inside your garage, behind your fence, or behind your home.

**We do understand that there have been delays in the pick-up of garbage and recycling by the County recently. Therefore, we understand that bins may not always be able to be moved from the curb due to these delays.**

In addition, if you have any large items that need to be picked up that will not fit in the new garbage bin, please contact the County to arrange pick-up. **Do not place bulk items in the street or in your driveway.** You must email or call the county at: [Solid.Waste@ocfl.net](mailto:Solid.Waste@ocfl.net) (include your name, street address, contact information, and the item(s) that you want collected) or call the Solid Waste Hotline at 407-836-6601 to arrange for pickup. Large items include furniture, appliances, mattresses, automobile tires (limit 4), and rear-projection televisions. Limit large items to three cubic yards (about one small pickup truckload) per household per week.

If you have any questions or concerns regarding the garbage collection program, please contact the Orange County Solid Waste Department. You may reach them by email at [Solid.Waste@ocfl.net](mailto:Solid.Waste@ocfl.net) or by phone at 407-836-6601.

## *Alligator Warning*

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Please remember this is Florida, and alligators will almost always be present in any body of water. Therefore, please always be aware of your surroundings and do not leave children or pets unattended near the water's edge. Also, please be aware that it is against the law to feed alligators. Feeding alligators reduces their fear of humans, and this may have serious consequences for the people they encounter who do not bring them food. If you see alligators in the area, you may report them to the Florida Fish and Wildlife Conservation Commission at the following number: 866-392-4286. You may also report alligator sightings to the management company so they may contact Florida Fish and Wildlife and provide authorization for the trapper to enter the property. If you have any questions or concerns, please call the management company.

## *Please Secure Valuable Items*

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Please make sure your cars are locked at night, and that all valuables that do not have to be in your car are removed on a nightly basis. If you notice anyone suspicious within the community, please call the Orange County Sheriff's Department at (407) 836-4357. Thank you.

## *Driveway Maintenance and Tree Trimming*

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The Board would like to remind residents that driveways should be pressure washed and maintained to ensure they are free of debris, dirt, and oil. Please also pressure wash the sidewalks in front of your home. In addition, the Board would like to remind all residents to trim their trees and remove all dead branches. Trimming and pruning your trees will help eliminate damage to your property in the event of a hurricane or tropical storm. Also, tree branches should be trimmed up to 6 feet so that pedestrians may walk underneath the trees unimpeded on the sidewalks within the community. If you have any questions or concerns regarding these issues, please contact the management office.





## Community Services Phone Numbers

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**Emergency:**

Fire, Police, Medical Emergency:	911
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**Law Enforcement:**

Orange County Sheriff's Dept. (Non-Emergency):	407-836-4357
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**Utilities:**

Orange County Utilities:	407-836-5515
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**Chamber of Commerce:**

Orlando Chamber of Commerce:	407-425-1234
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**Miscellaneous:**

Orange County Public Schools:	407-317-3200
Orange County Office of Emergency Management:	407-836-9140
Orange County Health Department:	407-858-1400
Florida Poison Information Center:	800-222-1222
Orange County Public Library:	407-836-7390
Social Security Administration:	800-772-1213
Orange County Voters' Registration Office:	407-836-2070
Orange County Animal Services:	407-836-3111

**WILLOWBROOK AT MEADOW WOODS HOMEOWNERS' ASSOCIATION, INC.**

MAIL OR EMAIL FORM TO: 9419 Tradeport Drive, Orlando, FL 32827

PHONE: 407-251-2200 FAX: 800-759-1820 EMAIL: [info@dwdpm.com](mailto:info@dwdpm.com)**ARCHITECTURAL REVIEW BOARD (ARB) APPLICATION**

Owner Name: \_\_\_\_\_ Tenant Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone(s) Home: \_\_\_\_\_ Work \_\_\_\_\_ E-mail: \_\_\_\_\_

In Accordance with the Declaration of Covenants, Conditions and Restrictions and the Association's Rule and Regulations, installation must conform to this approval and the Association's guidelines.

I hereby request consent to make the following changes, alteration, renovations and /or additions to my property.

( ) Fence ( ) Swimming Pool ( ) Lawn Ornament ( ) Screen Enclosure ( ) Landscaping

( ) Patio ( ) Exterior Color ( ) Lawn Replacement ( ) Other \_\_\_\_\_

Description: \_\_\_\_\_

Attach two (2) copies of the property survey that shows the locations of the proposed change, alteration, renovation or addition.

Attach two (2) drawings of your plan(s). Attach two (2) color samples, if applicable.

**NOTE: Applications submitted by fax or without two (2) copies of the survey, drawing, or color sample will be considered incomplete. If an application is incomplete, it will not be processed and will be returned to you.** I hereby understand and agree to the following conditions.

1. No work will begin until written approval is received from the Association. You have 60 days from the approval date to complete the work. If not, then you must reapply for ARB approval.
2. All work will be done expeditiously once commenced and will be done in a professional manner by a licensed contractor or myself.
3. All work will be performed timely and in a manner that will minimize interference and inconvenience to other residents.
4. I assume all liability and will be responsible for any and all damages to other lots and/or common area, which may result from performance of this work.
5. I will be responsible for the conduct of all persons, agents, contractors, subcontractors and employees who are connected with this work.
6. I am responsible for complying with all applicable federal, state and local laws, codes, regulations and requirements in connection with this work. I will obtain any necessary governmental permits and approval for the work.
7. Upon receipt DWD Professional Management, LLC will forward the ARB Application to the Association. A decision by the Association may take up to 30 days. I will be notified in writing when the application is either approved or denied.

ALL HOMEOWNERS ARE RESPONSIBLE FOR FOLLOWING THE RULES AND GUIDELINES OF THE ASSOCIATION WHEN MAKING ANY EXTERIOR MODIFICATIONS.

Signature of Owner(s): \_\_\_\_\_ Date: \_\_\_\_\_

**DO Not Write Below This Line**

This Application is hereby: ( ) Approved ( ) Denied

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date Received \_\_\_\_\_ Mailed to Assoc. \_\_\_\_\_ Mailed to Owner \_\_\_\_\_

## FREQUENTLY ASKED QUESTIONS

**Q. What work will AT&T be doing?**

A. Placing a new high speed network, conduit/fiber cable below ground and water meter sized boxes / hand holes both flush to ground.

**Q. Who do I contact if I need restoration in my yard?**

A. Call the phone number on the door hanger: Ivy Smith Construction 1-855-269-3982 or email at: [customercare@ivysmith.com](mailto:customercare@ivysmith.com)

**Q. How will we know when they will start working?**

A. Door hangers will be placed on resident's door 3 to 5 days prior to work commencing.

**Q. What information is on this door hanger?**

A. Important contact information for any questions during the project and any restoration issues you may have. Restoration phone number for Ivy Smith Construction 1-855-269-3982 or email at: [customercare@ivysmith.com](mailto:customercare@ivysmith.com)

**Q. How will contractor Ivy Smith Construction LLC (1-855-269-3982, [customercare@ivysmith.com](mailto:customercare@ivysmith.com)) be doing the work?**

A. By limited trench (digging) and "stich" boring under driveways and sidewalk.

**Q. Will this work require removing sidewalks or cutting streets?**

A. No. All work will be within the right of way or utility easements of the community. No pavers, concrete or asphalt will be disturbed.

**Q. Will heavy equipment be in my yard?**

A. The boring machine on a small trailer may be used in the utility easements of your yard, as well as a cable reel at limited locations while placing cable for a very short amount of time. BUT all track marks and or dead grass will be restored.

**Q. How will work area be left at the end of each work day?**

A. All areas not restored by end of day (weather permitting) will be safely secured with safety barriers, fences or cones.

**Q. Will AT&T/contractor guarantee all restorations?**

A. An AT&T contractor will promptly repair and restore all areas that are disturbed as a result of the installation to substantially the same or better condition that they were prior to the installation.

**Q. How soon will our community be able to subscribe to the new AT&T services?**

A. Approximately 10-14 weeks after the installation is complete. You can check [AT&T.com](http://AT&T.com) for updates.



# HOA/PROPERTY MANAGEMENT NOTIFICATION FOR NETWORK UPGRADES BY AT&T

## Materials Used

- Fiber Optic Cable
- 1.5" Orange Pipe (Innerduct)
- 10"x 15" Handholes (Water Meter Boxes)
- 17"x 30" Handholes
- 30"x 48" Handholes

## STITCH BORING - MISSILE BORING



The fiber optic cables and pipe that is placed is done with a process called "stitch boring" or "missile boring". Our contractor will dig 15" wide x 72" long x 27" deep holes every 20 to 50 feet depending upon conditions and will drill holes between the holes to pull in the cable and pipe. When they dig the holes they first cut the sod and set it aside to save. Then they spread a tarp on the ground to protect the grass from the dirt as the hole is dug out. All of the dirt removed from the hole is placed on the tarp.

## PLACED HANDHOLES



30"x48"



17"x30"



10"x15"

Once all of the cable is placed the holes are filled in and tamped. Then the sod is replaced. In the areas around the handholes we will also place grass seed and straw if necessary.

## HURRICANE PREPAREDNESS PLAN



# Supply Kit Checklist

### Water

- ☐ One gallon of drinking water per person per day for at least three to seven days
- ☐ One gallon of water for each person per day for cooking and personal hygiene
- ☐ Don't forget water for your pets!

### Ice

- ☐ Freeze water in zip-type freezer bags and two-liter soda jugs
- ☐ Fill coolers with ice. Ice can be used to preserve food once the power goes out

### Food

- ☐ Non-perishable packaged or canned food to last at least three to seven days
- ☐ Ready-to-eat canned meats, fruits and vegetables:
  - Canned or boxed juice
  - Canned or boxed milk
  - Cereal
  - Soup
  - Peanut butter and jelly, granola bars, trail mix
  - Instant coffee or tea
  - Dried fruits and nuts
  - Bread, crackers and cookies
  - Raw Vegetables
  - Fresh fruit
  - Special food for babies and the elderly

### For The Home

- ☐ Cooler for ice and food storage
- ☐ Flashlights with extra batteries or hand-crank flashlights
- ☐ Battery or solar powered lanterns
- ☐ Battery powered NOAA
- ☐ Weather radio with extra batteries or hand-crank radio
- ☐ Car charger for mobile phone
- ☐ Battery operated digital TV with car charger adapter
- ☐ Grill with extra propane, charcoal, or sterno (Outdoor Use Only)
- ☐ Matches in waterproof container or butane starter for grill
- ☐ Paper plates/bowls/cups, plastic eating utensils, napkins, paper towels, moist towelettes
- ☐ Manual can opener and bottle opener
- ☐ Cleaning supplies
- ☐ Non-scented liquid household chlorine bleach or water purification tablets
- ☐ Work gloves
- ☐ Duct tape
- ☐ Heavy-duty outdoor extension cords
- ☐ Waterproof tarps
- ☐ Plastic sheeting
- ☐ Rope
- ☐ Basic tool kit
- ☐ Corded phone

- ☐ Smoke detectors
- ☐ Carbon-monoxide detectors
- ☐ Two-way radio if power, terrestrial telephone and cell towers fail
- ☐ Fire extinguisher
- ☐ Waterproof container or resealable plastic bag to store important papers like insurance, medical, bank, or Social Security documents/numbers
- ☐ Cash (without power, credit cards are unusable)
- ☐ First Aid Kit
- ☐ Two weeks supply of prescription drugs
- ☐ Two weeks supply of vitamins
- ☐ Over the counter pain reliever
- ☐ Antibacterial hand soap
- ☐ Toilet paper
- ☐ Plastic garbage bags
- ☐ Mosquito repellent
- ☐ Sunscreen
- ☐ Toiletries/Hygiene items

### Health Essentials

- ☐ Documentation, license
- ☐ Non-perishable food
- ☐ Medications
- ☐ Water





## Your First Aid Kit

*A first aid kit should be kept in the home and each automobile and should include:*

- ☐ Sterile adhesive bandages
- ☐ Sterile gauze pads
- ☐ Hypoallergenic adhesive tape
- ☐ Triangular bandages (3)
- ☐ Sterile roller bandages, antibiotic ointment, scissors, tweezers, needle, moistened towelettes, antiseptic, thermometer, tongue blades (2)
- ☐ Tube of petroleum jelly or other lubricant
- ☐ Assorted sizes of safety pins
- ☐ Cleansing agent/soap
- ☐ Latex gloves (2 pairs)
- ☐ Sunscreen
- ☐ Bug repellent
- ☐ Aspirin or non-aspirin pain reliever, anti-diarrhea medication, antacid
- ☐ Bottled water and other fluids





# Hurricane Family Preparedness

- ☐ Hold a family meeting
- ☐ Discuss the hazards of hurricanes. Encourage children to talk about their fears and explain some of the things you'll be doing to keep everyone safe. Start a written list of things you'll need to take care of and encourage everyone in the family to contribute their ideas.
- ☐ Discuss whether you'll need to evacuate
- ☐ Determine whether you live in an evacuation zone and, if so, where you will go if an evacuation order is given. Going to a family or friend's house or hotel outside the evacuation area is your best choice. If you choose to go out of town, do so well in advance of the storm. Since shelters provide for only basic needs, this should be your choice of last resort.
- ☐ Ensure your assets are protected
- ☐ Inventory your home possessions and videotape or photograph items of value. Review your insurance policies to ensure you have adequate coverage.
- ☐ Assess your home for vulnerable areas
- ☐ Do a walk-through of your home and property to evaluate your roof, windows, garage door, landscaping, etc. and determine what actions you will take.
- ☐ Make a plan to protect your vehicles
- ☐ Decide where you will store or park your vehicle, boat or RV. Check your vehicle insurance policy and keep it in the same safe place as your homeowner's policy.
- ☐ Secure your home
- ☐ Decide what actions you will need to take to protect your home and your property (shutters, generator, trim trees), and to keep as comfortable as possible during recovery.
- ☐ Discuss whether anyone in your home is elderly or has special needs and, if so, make arrangements in advance to accommodate those needs.



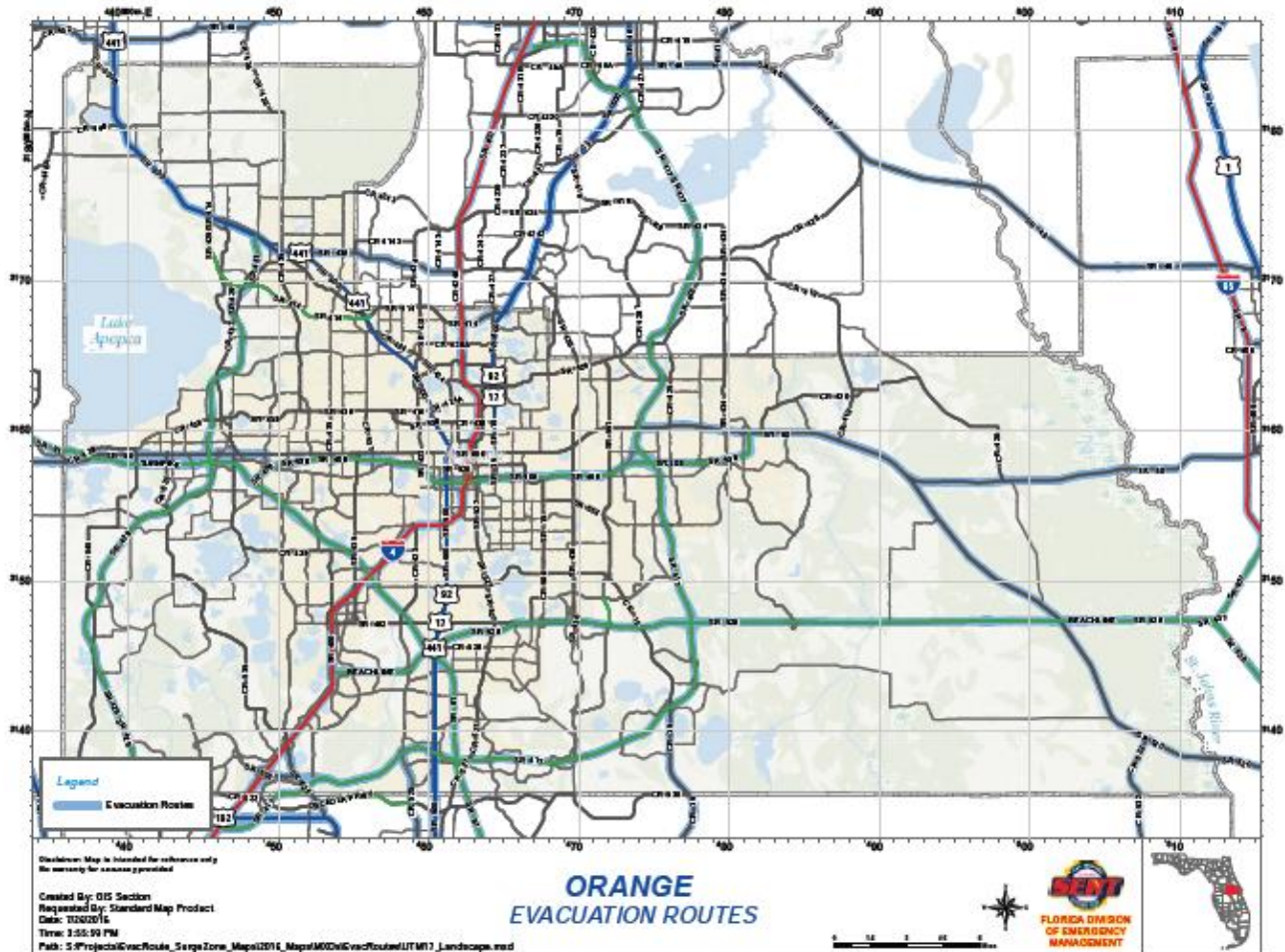
# Hurricane Family Preparedness

- ☐ Determine how you will address your pet's needs and make a plan for your pet in case you have to evacuate. If appropriate, plan for large animals such as horses
- ☐ Gather your supplies
- ☐ Determine your family's food, water and medical needs and assemble your hurricane kit according to those needs (see sidebar for essential items to include)
- ☐ Notify others of your plan
- ☐ Let family or friends know what your hurricane plan is so they can check on you in the aftermath of the storm. Establish an out-of-town contact
- ☐ Plan ahead for the possibility of becoming separated from your family and friends, whether it is a personal emergency or a larger-scale disaster
- ☐ Start by designating a single, out-of-town contact that your family or household members can call, e-mail or text message should a disaster occur. If local phone service is overwhelmed, it may be easier to call outside the area. Your contact should be aware that they are your family's designated contact
- ☐ All of your loved ones should agree to call the out-of-town contact to report their whereabouts and welfare
- ☐ Regular contact with your designated person will help to keep everyone informed. After initial contact and depending on the circumstances, you might set a specific check-in time
- ☐ When telephone lines are busy, e-mails or text messages may go through when calls cannot
- ☐ Create an emergency contact list; include phone numbers and e-mail addresses for your designated out-of-town contact, loved ones, neighbors and other emergency numbers such as police, fire and your physician
- ☐ Make copies of the list for every family member and print a copy to keep by the phone and with your emergency supplies
- ☐ Make sure to secure outside structures and get all outside items and bring everything inside including patio chairs, grills potted plants and balcony items

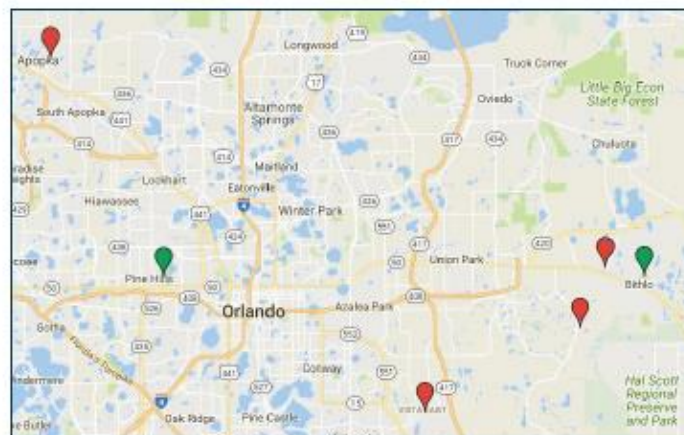


# HURRICANE PREPAREDNESS PLAN

## Orange County Evacuation Zones



### Emergency Shelter Locations



## August and September 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<i>August</i>		1 Trash Pick-Up	2 Recyclables/ Yard Waste/Bulk Items Pick-Up	3	4	5
6	7	8 Trash Pick-Up	9 Recyclables/ Yard Waste/Bulk Items Pick-Up	10 First Day of School Good luck, Students!	11	12
13	14	15 Trash Pick-Up	16 Recyclables/ Yard Waste/Bulk Items Pick-Up	17	18	19
20	21	22 Trash Pick-Up	23 Recyclables/ Yard Waste/Bulk Items Pick-Up	24	25	26
27	28	29 Trash Pick-Up	30 Recyclables/ Yard Waste/Bulk Items Pick-Up DWD Office - In Person Visits Closed	31		
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<i>September</i>					1	2
3	4 Labor Day DWD Offices Closed	5 Trash Pick-Up	6 Recyclables/ Yard Waste/Bulk Items Pick-Up	7	8	9
10	11 Patriot Day 	12 Trash Pick-Up	13 Recyclables/ Yard Waste/Bulk Items Pick-Up	14	15 Rosh Hashanah	16
17	18	19 Trash Pick-Up	20 Recyclables/ Yard Waste/Bulk Items Pick-Up	21	22	23 Beginning of Fall
24 Yom Kippur	25	26 Trash Pick-Up	27 Recyclables/ Yard Waste/Bulk Items Pick-Up	28	29	30
<i>October</i>						
1 4 <sup>th</sup> Quarter Assessment Due - \$73.75						